

## Hampshire-Solent Museum Development Advisory Panel

Brading Roman Villa

1 May 2014

### Present:

Paul Griffiths (PG)

Katerina Kremmida (KK)

Emily Leach (EL) (Chair)

Susan Lindsay (SLi)

Lucy Marder (LM)

Hilary Marshall (HM)

Adam Watson (AW)

Corina Westwood (CW)

### Apologies:

Andrea Bishop (AB)

Helen Eccles (HE)

### Guests:

Stephen Lowy (SLo)

Bianca Taubert (BT)

### Minutes

		ACTION
1	<p><b>Welcome and Introductions</b></p> <p>Apologies received from Andrea Bishop and Helen Eccles. The two open place guests were welcomed to the meeting.</p>	
2	<p><b>Minutes</b></p> <p>Draft minutes of the meeting held on 27 February 2014 were approved. MDO to upload approved minutes to southeastmuseums.org.</p>	LM
3	<p><b>Planning for Museum Development 2015-18 bid</b></p> <p>In introducing this item as the main business of the meeting, EL confirmed that all attendees had received the ACE guideline documents in advance. Also informed the other panel members that she as well as AB and PG had individual conversations with Janet Owen regarding the application route options available for the HS bid.</p> <p>KK explained the bid process and application format, which requires applicants to structure their proposals around the 5 ACE goals.</p> <p>KK updated the panel on the latest discussions amongst the SE consortium partners and with ACE regarding the different geographic options for Hampshire Solent. She explained that, following indication from SW region that being included in their bid is not an option, three further options remain: Be part of the SE bid; Be a partner to the SE but submit a separate bid for Hampshire Solent; Go it alone. KK summarised financial, practical and partnership risks and opportunities associated with each option. KK advised that the hosts Hampshire County Council, having assessed the options, suggest that the best option is to be part of the SE bid. The panel endorsed this approach, which will enable Hampshire Solent to support the</p>	

	<p>other sub-regions to develop and benefit from the Collaborate/Share approach.</p> <p>KK will be working closely with Laura Williams, who is developing the bid for Royal Pavilion &amp; Museums, Brighton and Hove (the lead partner) to ensure that the distinctive benefits of the Hampshire Solent Collaborate/Share model is clearly expressed in the bid.</p> <p>KK and LM outlined the four themes developed by the SE Museum Development Working Group for the bid: Active Collections; Great Experiences; Enterprising and Business Like; Better Led. It was noted that the themes and proposed approaches were significantly informed by the input made by the Panel and the Open Forum as well as the 15 January SE consultation. LM and KK will be working up the proposals with SE colleagues over coming days.</p> <p>EL congratulated Janet Owen, KK and LM for their work over recent weeks to secure a positive way forward for the bid.</p>	<p>KK</p> <p>KK/LM</p>
<p><b>4</b></p>	<p><b>Review of the Panel’s first year and Terms of Reference</b></p> <p>EL asked for comments on her draft report. KB stated that it was a good summary and agreed that meetings were most effective when the Panel focused on one or two meaningful pieces of work at each meeting. HM commented that the Panel members had felt listened to. She added that Panel members having settled in can now more actively play their promotional and advocacy role in the sector. AW mentioned how the experience of being on the Panel had supported his professional development. CW agreed that the Panel had come a long way in the year, and had played a particularly valuable role in supporting LM’s orientation.</p> <p>The Panel then considered potential improvements to the Terms of Reference and areas of work to be built on in the next year. SLi, BT and SLo highlighted the need to connect more effectively to the wider museums community. The Panel agreed to use the newsletter more effectively to do this.</p> <p>The Panel agreed a number of improvements to the ToRs including making the regional context clearer, reordering the activities in a more logical way, clarifying ‘open seat’ arrangements and reducing the time between minutes being circulated and meetings. PG and KB volunteered to form a working group to draft the amendments with support from LM.</p>	<p>PG/KB/LM</p>
<p><b>5</b></p>	<p><b>Election of Chair</b></p> <p>EL then formally stepped down as Chair. KK offered warm thanks for her sterling work as inaugural Chair.</p> <p>PG was nominated by EL as Chair, seconded by KB and duly elected by the Panel.</p> <p>PG having been Vice Chair, nominations were sought for a new Vice Chair. CW was nominated by PG, seconded by SLi and duly elected by the Panel.</p>	

	PG extended thanks to EL for her work as first chair on behalf of the Panel.	
<b>6</b>	<p><b>Any Other Business</b></p> <p>PG thanked SLo and BT for their participation in the meeting. AW offered Panel members a tour of the British Museum touring exhibition Roman Sexuality, accompanied by Mike Bishop. KK provided an update on Catalyst: the key project roles have now been appointed, guidelines and Expression of Interest forms will be published next week. KK also recommended that the next meeting, scheduled for September, be rescheduled to October when the panel will be better able to inform MD contracting for 2015-18. A new date was agreed.</p>	
	<b>The meeting ended at 3.30pm</b>	
	<p><b>The next meeting</b></p> <p>Wednesday 8 October 2014  Mary Rose Museum, Portsmouth  10.00am-1.00pm* followed by a networking lunch  <i>*Please note this meeting has moved to the morning, rather than the afternoon as originally suggested.</i></p>	